

# Divorce and Children Class Enrollment Instructions

## PRE-ENROLL AND PAY YOUR FEE.

The schedule of classes is behind this sheet. Classes are held at two locations, see addresses listed below. Pick the class you will be attending and enroll **in person** or **by phone**. Please **do not mail** in your form. The fee for this class is **\$50.00/per person**, see accepted methods of payment below under location information. Indicate at the top of the form the date, time, and location of the class you are enrolling in.

*If you have been declared indigent by the Court, you will not have to pay the fee, but you must send proof of indigence (pauper's affidavit) along with your enrollment form.*

**CLASS SIZE IS LIMITED on a first paid/first served basis.**

**Enrollment form and fee must be received at least one (1) week before the scheduled class.**

**There will be NO ENROLLMENT AT THE DOOR the day of the class. (NO WALK-INS)**

**If you are unable to attend or need to reschedule, there will be a \$10 administration fee.**

**If you misplace your CERTIFICATE OF COMPLETION, there is a \$10 replacement fee**

- CLASS SIZE IS LIMITED on a first paid/first served basis.
- Enrollment form and fee must be received at least one (1) week before the scheduled class.
- There will be NO ENROLLMENT AT THE DOOR the day of class. (NO WALK-INS)
- Make sure you have your CASE NUMBER, enrollment not accepted without it.
- Do not bring children, no childcare will be provided.
- If you are unable to attend or need to reschedule, there will be a \$10 administration fee.
- If you misplace your certificate of completion, there is a \$10 replacement fee.

## Location Information

Center For Children & Families, Inc. (CCFI)	Crossroads Youth & Family Services, Inc (CYFS)
1151 East Main St.	<b>Bring Payment to:</b> 1650 W. Tecumseh Road, Suite 500
Norman, OK 73071	Norman OK 73069
405/364-1420	405/321-0240
in Community Services Building at corner of East 12 <sup>th</sup> Ave. & Main St.	<b>Classes are held at 1333 W. Main St. just West of Berry Road-</b>
Accepted Payments: Money Order, MasterCard, Visa, Discover, Exact Cash	Accepted Payments: Money Order

The offices are closed on the weekends—No one is available to answer the phone if you call. Please call for directions by Friday. If you arrive late for class, the door will be locked and you will not be able to get in.

### BE ON TIME

If you arrive late, the doors will be locked and you will not be able to get in. The doors will be open 15 minutes before class starts, so please plan to arrive early. Each class will have breaks. If necessary, you may bring a snack with you, but you may not leave the grounds during the break.

### MUST I ATTEND THE SAME CLASS AS MY "EX"?

No. If you arrive at a class and find your "ex" is in that class, you will be allowed to leave and attend another class instead, if you prefer.

### KEEP YOUR CERTIFICATE

At the end of your class, you will receive a Certificate of Completion. The certificate will be embossed and signed, so it cannot be photocopied. You are responsible for keeping your certificate and presenting it to the Court; a photocopy will not be accepted. There will be a \$10 processing fee for a duplicate certificate.

**IF YOU ARE HEARING IMPAIRED OR HAVE SPECIAL NEEDS< YOU MUST NOTIFY THE AGENCY YOU ARE ATTENDING 2 WEEKS IN ADVANCE TO ENSURE ADEQUATE SERVICE.**

Class Date: \_\_\_\_\_ Class Time: \_\_\_\_\_

Class Location: \_\_\_\_\_ CCFI \_\_\_\_\_ Crossroads YFS  
1151 East Main St. 1333 West Main St.

*Office Use Only*

Date Received: \_\_\_\_\_

Receipt #: \_\_\_\_\_

Initials: \_\_\_\_\_

### Educational Classes for Divorcing Parents with Minor Children

FILL OUT ALL INFORMATION

Divorce Case Name: \_\_\_\_\_ Case # \_\_\_\_\_

*One enrollment form per person / \$50.00 per person  
PLEASE read all instructions in packet before you enroll*

Your Name \_\_\_\_\_ Date of Birth \_\_\_\_\_

Street Address \_\_\_\_\_

City/State/Zip Code \_\_\_\_\_

Home Phone \_\_\_\_\_

Work Phone \_\_\_\_\_

Cell Phone \_\_\_\_\_

Child Name \_\_\_\_\_ Date of Birth / / **M/F**

Child Name \_\_\_\_\_ Date of Birth / / **M/F**

Child Name \_\_\_\_\_ Date of Birth / / **M/F**

Child Name \_\_\_\_\_ Date of Birth / / **M/F**

Are You:  Mother  Father

Who do the children live with? \_\_\_\_\_

Name of other parent? \_\_\_\_\_

Your attorney name and phone number? \_\_\_\_\_

*No Childcare will be provided at class—do not bring children.  
At Crossroads YFS—No food or drink are allowed in the classroom.  
At CCFI—Food and drink are permitted in the classroom.*

\*\*We will not accept checks through the mail or in the office\*\*  
**FAX form or ENROLL IN PERSON—DO NOT MAIL**  
COST OF CLASS IS \$50.00

You will not receive verification of your enrollment.  
Please keep information about when and where your class takes place.

As a recipient of United Way of Norman funding and funding from the City of Norman, the Center for Children and Families must report annually on the following demographics. Reports are provided anonymously; only the total numbers for each category are provided. Providing such information helps to ensure that all people have access to services such as these.

GENDER: Male or Female

RACE: (Please circle the description that fits you best)

- Caucasian
- Black/African American
- Native American/Alaskan Native
- Asian/Asian American
- Caucasian/Black/African American
- Caucasian/Native American/Alaskan Native
- Caucasian/Asian/Asian American
- Black/African American/Native American/Alaskan Native
- Black/African American/Asian/Asian American
- Pacific Islander
- Other

ETHNICITY:

- Mexican, Mexican American, Chicano
- Puerto Rican
- Cuban
- Other

COUNTY OF RESIDENCE:

- Cleveland
- Oklahoma
- McClain
- Grady
- Garvin
- Other

**HOUSEHOLD SIZE AND ANNUAL HOUSEHOLD INCOME**  
**CHECK THE ONE THAT BEST FITS YOUR SITUATION:**

- |            |                                   |                                   |                                   |                                   |   |
|------------|-----------------------------------|-----------------------------------|-----------------------------------|-----------------------------------|---|
| 1 person = | <input type="checkbox"/> \$11,300 | <input type="checkbox"/> \$18,850 | <input type="checkbox"/> \$22,620 | <input type="checkbox"/> \$30,150 | <input type="checkbox"/> More than \$30,150 |
| 2 people = | <input type="checkbox"/> \$12,900 | <input type="checkbox"/> \$21,550 | <input type="checkbox"/> \$25,860 | <input type="checkbox"/> \$34,500 | <input type="checkbox"/> More than \$34,500 |
| 3 people = | <input type="checkbox"/> \$14,550 | <input type="checkbox"/> \$24,250 | <input type="checkbox"/> \$29,100 | <input type="checkbox"/> \$38,800 | <input type="checkbox"/> More than \$38,800 |
| 4 people = | <input type="checkbox"/> \$16,150 | <input type="checkbox"/> \$26,950 | <input type="checkbox"/> \$36,800 | <input type="checkbox"/> \$43,100 | <input type="checkbox"/> More than \$43,100 |
| 5 people = | <input type="checkbox"/> \$17,450 | <input type="checkbox"/> \$29,100 | <input type="checkbox"/> \$39,750 | <input type="checkbox"/> \$46,550 | <input type="checkbox"/> More than \$46,550 |
| 6 people = | <input type="checkbox"/> \$18,750 | <input type="checkbox"/> \$31,250 | <input type="checkbox"/> \$42,700 | <input type="checkbox"/> \$50,000 | <input type="checkbox"/> More than \$50,000 |
| 7 people = | <input type="checkbox"/> \$20,050 | <input type="checkbox"/> \$33,400 | <input type="checkbox"/> \$45,650 | <input type="checkbox"/> \$53,450 | <input type="checkbox"/> More than \$53,450 |
| 8 people = | <input type="checkbox"/> \$21,300 | <input type="checkbox"/> \$35,550 | <input type="checkbox"/> \$48,550 | <input type="checkbox"/> \$56,900 | <input type="checkbox"/> More than \$56,900 |

<b><u>DATE</u></b>	<b><u>TIME</u></b>	<b><u>PROVIDER</u></b>
Saturday, January 7th, 2012	8:30 am-12:30 pm	Crossroads Youth/Family
Saturday, January 14th, 2012	12:00 pm-4:00 pm	CCFI
Saturday, January 21st, 2012	8:30 am-12:30pm	Crossroads Youth/Family
Sunday, January 29th, 2012	2:00 pm-6:00 pm	CCFI
Saturday, February 4th, 2012	8:30am-12:30pm	Crossroads Youth/Family
Saturday, February 11th, 2012	12:00 pm-4:00 pm	CCFI
Saturday, February 18th, 2012	8:30am-12:30pm	Crossroads Youth/Family
Sunday, February 26th, 2012	2:00 pm-6:00 pm	CCFI
Saturday, March 3rd, 2012	8:30am-12:30pm	Crossroads Youth/Family
Saturday, March 10th, 2012	12:00 pm-4:00 pm	CCFI
Saturday, March 17th, 2012	8:30am-12:30pm	Crossroads Youth/Family
Sunday, March 25th, 2012	2:00 pm-6:00 pm	CCFI
Saturday, March 31st, 2012	8:30am-12:30pm	Crossroads Youth/Family
Saturday, April 14th, 2012	12:00 pm-4:00 pm	CCFI
Saturday, April 21st, 2012	8:30am-12:30pm	Crossroads Youth/Family
Sunday, April 29th, 2012	2:00 pm-6:00 pm	CCFI
Saturday, May 5th, 2012	8:30am-12:30pm	Crossroads Youth/Family
Saturday, May 19th, 2012	12:00 pm-4:00 pm	CCFI
Saturday, June 2nd, 2012	8:30am-12:30pm	Crossroads Youth/Family
Sunday, June 10th, 2012	2:00 pm-6:00 pm	CCFI
Saturday, June 23rd, 2012	8:30am-12:30pm	Crossroads Youth/Family

### **CCFI -**

Center for Children & Families, Inc --- white awning & blue door --- in the Community Services Building  
1151 East Main Street (E. Main Street and 12<sup>th</sup> Ave NE) ---- 405/364-1420

### **CROSSROADS YOUTH/FAMILY**

Crossroads Youth & Family --- 1333 W. Main, Norman, OK. 73069 Tall 2 story brown brick building, Name on building and classes will be held on the 2<sup>nd</sup> floor of building --- 405/321-0240

\* Enroll at Tecumseh Location (1650 W. Tecumseh Rd, Suite 500)

<b><u>DATE</u></b>	<b><u>TIME</u></b>	<b><u>PROVIDER</u></b>
Saturday, July 7th, 2012	12:00pm-4:00pm	CCFI
Saturday, July 14th, 2012	8:30am-12:30pm	Crossroads Youth/Family
Sunday, July 22nd, 2012	2:00 pm-6:00 pm	CCFI
Saturday, July 28th, 2012	8:30am-12:30pm	Crossroads Youth/Family
Saturday, August 4th, 2012	12:00pm-4:00pm	CCFI
Saturday, August 11th, 2012	8:30am-12:30pm	Crossroads Youth/Family
Sunday, August 19th, 2012	2:00 pm-6:00 pm	CCFI
Saturday, August 25th, 2012	8:30am-12:30pm	Crossroads Youth/Family
Saturday, September 8, 2012	12:00pm-4:00pm	CCFI
Saturday, September 15th, 2012	8:30am-12:30pm	Crossroads Youth/Family
Sunday, September 23rd, 2012	2:00 pm-6:00 pm	CCFI
Saturday, September 29th, 2012	8:30am-12:30pm	Crossroads Youth/Family
Saturday, October 6th, 2012	12:00pm-4:00pm	CCFI
Saturday, October 13th, 2012	8:30am-12:30pm	Crossroads Youth/Family
Sunday, October 21st, 2012	2:00 pm-6:00 pm	CCFI
Saturday, October 27th, 2012	8:30am-12:30pm	Crossroads Youth/Family
Saturday, November 3rd, 2012	12:00pm-4:00pm	CCFI
Saturday, November 10th, 2012	8:30am-12:30pm	Crossroads Youth/Family
Sunday, November 18th, 2012	2:00 pm-6:00 pm	CCFI
Saturday, December 1st, 2012	8:30am-12:30pm	Crossroads Youth/Family
Saturday, December 8th, 2012	12:00pm-4:00pm	CCFI
Saturday, December 15th, 2012	8:30am-12:30pm	Crossroads Youth/Family

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